

UNITED DOBERMAN CLUB

ADMINISTRATION MANUAL

CHAPTER 10 – UDC Online

Overview

The United Doberman Club has established an online presence to provide members and prospective members with up-to-date information about the Club and its activities.

I. UDC OFFICIAL MEMBERS EMAIL LIST

Please check the UDC website for moderator(s) contact information.

A. Description

The UDC Official Member's List is a dedicated e-mail list established for the purpose of promoting communication between the members of the UDC. The list offers UDC members a chance to get involved in understanding the club and its objectives. You will meet other UDC members online and be able to discuss many aspects of our breed: training, showing, health issues and much more. This is a valuable source of information about and discussion of all issues within the scope of the Club's many objectives. The list has been operating in various forms since the fall of 1995, and members have enjoyed learning from each other by exchanging knowledge and experience.

B. E-Mail List Subscription and Un-subscription by Members

All new members will be added to the e-mail list upon their enrollment in the UDC. Members may be removed by using the unsubscribe function on e-mails or by emailing the moderator. Members may re-subscribe to the list by sending an e-mail subscription request message to the moderator.

C. Copyright Laws

Please bear in mind that everything posted on the list is protected by copyright law. Whatever is posted belongs to the person who writes the message, unless they have given credit to someone else for publication. Cross posting without the permission of the Moderator and the author of a post is forbidden as it may violate copyright law. This is not meant to slow down the sharing of information. Repeat offenders are subject to removal from this email list.

D. Veracity of Posted Information

The Moderator or other subscribers are not responsible for the accuracy or truthfulness of any message. Each post is solely the opinion of the original writer, and does not necessarily reflect the opinion of anyone else.

E. Commercial Advertising:

1. As a member of UDC Official Members List, you shall not engage in any commercialism, which is defined as advertising or promoting anything in which you have a vested financial interest. You can brag about your accomplishments, and the accomplishments of others. However, you cannot do so in a fashion which promotes or advertises something for sale, in which you have a financial interest.
2. Books/videotapes/seminars/equipment for training can be mentioned, in response to a question or discussion, provided there is no vested interest on your part.
3. You may place a breeding or litter announcement on UDC Official Members List by completing an online application and mailing or emailing it to the Breeding Announcement Coordinator (contact information on application). Your announcement will be posted both on the UDC website, UDC Facebook page and on UDC Official Members List once payment is verified.

F. Code of Conduct

1. Please stay on topic, posting only messages related to Dobermans or the UDC. If you send a message to the list in response a posting by someone else, it is not necessary to include the entire message you are replying to in your response (unless the original message was very short, or you are engaging in a detailed line-by-line response). Such behavior is considered bad mailing list etiquette and is especially rude when you reply in this way to a digest message (which contains all the messages sent to the list on a single day). If your mailer program does this automatically by default, then please learn how to configure your program to turn off this option.
2. Please avoid flaming. While discussion and criticism are a part of any intelligent debate, everyone is better off if messages are constructive, not destructive. Flames are criticism or attacks on a person for merely having their opinion. You can criticize the idea, but not the person for having the idea. Flames are insulting remarks which belittle the person or entity. Flames are name calling, character assault, character assessment, or evaluating one's motives for having an opinion or question. You can discuss the manner in which you disagree. You cannot characterize the person or entity in a way that degrades their existence.
3. Your UDC membership does not automatically guarantee you access to UDC Official Members List. You must agree to abide by the Code of Conduct.

Offenders may be placed on moderation, suspended or permanently removed from the list at the discretion of the list moderator.

II. UDC WEBSITE

The UDC website provides information about the United Doberman Club both to the general public and to UDC members through its “Member’s Only” section.

The general section of the website includes this content:

About the UDC (history, purpose, constitution, code of ethics, administration manuals, rules, dog and litter registration, programs, officers and directors, UDC member clubs, etc.).

Find a puppy (breeder’s directory, litter announcements, etc.)

Join the UDC (membership application, dog registration, etc.)

UDC Events (upcoming events, event results, etc.)

UDC FOCUS (current issue, archives)

Contact Us (Names and contact information for member clubs, officers and regional directors, committee chairs, etc.)

The members-only section of the website includes information for members:

Membership directory

Member Forms

Dog Forms

Event Forms

UDC Meeting Minutes (Board of Directors Meeting Minutes, Annual General Meeting Minutes, Committee Reports, etc.).

The members-only section of the website is accessible by logging in. Log in instructions are sent to every new UDC member. Members having trouble with logging in can contact the UDC webmaster.

III. UDC FACEBOOK

A. Description

The UDC Official Facebook page is a dedicated Facebook list established for the purpose of promoting communication about the UDC and UDC events to members and nonmembers. UDC Facebook posts

may discuss many aspects of our breed: training, showing, health issues and as well UDC events promotion.

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IV. UDC ZOOZA

All official club correspondence, allowed electronically, is sent through Zooza email. This ensures that all members receive up to date information directly. Those with no email addresses are mailed copies of important correspondence. Zooza updates include, but are not limited to renewal notices, election results, and upcoming show announcements. UDC Members may use Zooza to update their contact information, renew their memberships and print their UDC member cards.